



RUNNYMEDE JR. & SR. PUBLIC SCHOOL CENTENNIAL · 1916-2016 100 YEARS OF EXCELLENCE IN EDUCATION

MINUTES

Runnymede Public School (PS) Council Meeting

April 11, 2013

Runnymede PS Library

7:00 pm to 9:00 pm

Attendance: Susan Armstrong, Jen Atkinson, Ivana Barbieri, Alice Bell, Nancy Bestic, Kyra Blessing, Erin Carroll, Katherine Clark, Amelia Dennis, J'bai Deschamps, Sarah Frame, Susan Galea, Suzanne Gordon, Sean Hume, Nora Irwin, Anna Interakosit, Marshall Leslie, Anne Markee, Jackie Marrie, Michael Martisek, Pam McArthur, Jennifer McLean, Julie Phillips, Denyse Pilkington, Tanyss Price, Caron Raybould, Rick Reed, Audrey Robinson, Michelle Sallardo, Chris Sheehan, Jason Thompson, Tharp Jocelyn, Jerry Tiessen, Allison Webb, Helen Williams, Catherine Willson, Krista Wylie

Regrets: Rob Dunford, Jacqueline Sustar

M.1 Call to order, welcome

The meeting was called to order at 7:03 pm.

M.2 Adoption of agenda

The agenda was adopted as circulated.

M.3 Adoption of previous minutes (January 16, 2013)

The previous minutes were adopted as circulated.

M.4 Administration update

The school design team met with D. Percival in February 2013. There is no available space for building a school addition or adding portables. They are looking at how to retrofit space for full day kindergarten (TDK). For example, every classroom must have a washroom and there needs to be consideration of outdoor space for play.

Update on field – aerating and seeding were completed in Fall 2012. This process will be repeated in Spring 2013, however the students will not have to be kept off the field.

The teacher allocation for next year has been completed. One new headcount was added.

Keele students will continue to come to Runnymede PS next year. We have 1,142 students right now; the projection for next year is 1,116 but expected to be a bit higher (around 1,200). Following the boundary change introduced last year, the sibling rule in regular program will continue to apply. The school staffing committee, which includes parent representation, reviewed the model for next year. Teachers have yet to be assigned to classes. The final step will be student placements per class. Runnymede received an extra 0.5 special education assistant.

The Safety committee also met and a subsequent meeting is forthcoming. Communications to parents/guardians will be issued as a reminder about school safety rules for all to follow.

Graduation will be an event focusing on the students. There will be an afternoon ceremony followed by a reception in the library and then a bus will take students to an evening cruise.

Extracurricular activities are slowly being introduced on a voluntary basis.

M.5 2012-2013 Budget review

Revenues are on track. In future years, swim club may be moved from an income activity to an expense item. Some additional revenue from Spring Thaw may be forthcoming as the final tally is not yet available.

Expenses are still on track. The Mike Ford event may/not be happening. We anticipate having approx. \$7,000 of funding remaining which will need to be allocated before the end of the school year.

M.6 Potential Grant Opportunity

The 2013/2014 Parent Reaching Out Grants (PROG) are now open. Information on this opportunity was discussed. It was agreed that an application should be considered. A volunteer was nominated to look further into this.

M.7 Committee updates

Arts Committee (A.Bell/E. Carroll)

The JK-Grade 3 arts enrichment program has almost been concluded for the year. Art and dance (hip hop) instruction were provided to the students. The program ran smoothly and positive teacher feedback received. Thanks was extended to all the parent volunteers who helped contribute to the program's success. The program is expected to wrap up on budget. In the process, art materials for the school have been acquired for future use.

A creative career day for grade 7 students is also being considered for this year.

The Arts Committee is working with the Yard Committee to refresh the school's front door and some outdoor areas.

The Spirit Committee was acknowledged for collaborating on another successful Spring Thaw event.

Centennial Committee (M. Leslie)

This year, no volunteers were sought to scan photos, etc. Most of the Committee's resources have been dedicated to searching archives for materials and most of that work was completed by K. Stacey off-site.

Ideas for activities to undertake as we get closer to the centennial celebration were requested. Contact M. Leslie with any suggestions.

Communications Committee (J. Thompson)

The Communications Committee continues to update the Council's web site on a regular basis (<http://www.runnymedecouncil.org/>) and tend to ongoing maintenance and support of the classroom email distribution.

Science, Technology, Engineering, Math (STEM) Committee (J. Tiessen)

For the Council donation previously committed (\$2,500), kits were provided for each grade (one per grade). A sample kit was presented. Plans were made to have the kits integrated by teachers into next year's lesson plans. Thanks to J. Marrie who spearheaded a second successful grant (each \$1,200) that helped build these kits. The first grant was for the STEM laboratory.

An "Amazing Math Race" initiative was created and volunteers are needed. It will be fun day of solving math problems in applied/real life scenarios. Please contact M. Martisek for further information.

Technology initiative – The STEM Committee is working with Administration and teachers to create a vision for technology at Runnymede PS. There is support for the use of mobile devices at a ratio of 1:2 (device:student) so at Runnymede that would equate to a need for approx. 600 devices. This is a 5-year vision. We currently have approx. 60 iPads, 60 laptops, and 8 PlayBooks.

A TDSB consultant on technology came to the school to assess the available workshop space for a STEM laboratory. It would require combining existing science classroom/lab space and creating a design/build centre. Creating such a space for technology work would require renovation (e.g., plumbing, electrical) and funding will be required. In addition, about \$20,000 would be required for equipment.

Spirit Committee (K. Wylie)

Spring Thaw revenues are on track but not all revenues have been accounted for yet. The upcoming pub night/silent auction is the final fundraising event of the year. All were encouraged to participate. It was noted that the hardcopy announcements for the pub night/silent auction that were sent home on higher quality paper were donated by a parent volunteer (ie, no cost to Council).

Pizza lunches are on track. The annual teachers/staff luncheon is coming up in May.

JK open houses were supported by the Spirit Committee.

The Spirit Committee continues to work with the Centennial Committee to deliver countdown events.

Fundraising also continues. The Spirit Committee met with the STEM committee to consider fundraising targets for future needs. A survey is being considered to assess priorities for

targeted fundraising initiatives and ability to fund both general Council budget items, as well as specific, extra initiatives.

Yard Committee (S. Frame)

Yard day will be held in the morning of April 20th. Great events have been planned, and the event will end with a free concert and feature a book swap.

Green teacher sessions finished around March break and will start up again in May for Grade 2, 3, and 6 classes. An erosion study in the hill side garden is being planned.

The Nature club will be starting up again at the end of April for Grade 2 and 3 students.

The sports field is being monitored.

Recess equipment has been replenished to make sure hula hoops, balls, etc. are available. Hundreds of balls were ordered (e.g., utility balls, soccer balls) as well as soft skipping ropes. The Yard Committee is planning to prepare packages of supplies for each class. Chalk for use in the yard at the back of school will also be available.

Planting projects for 5-6 classes will start soon. Some classes will be doing a pioneer plant project that will be featured in the front of the school.

The Yard Committee is working with the Arts Committee to repaint the front doors to mimic what the school used to look like 100 years ago to honour the centennial.

M.8 Ward 7 Updates

I. Atkinson is still in the hospital. A communication was sent to parents/guardians with interim contacts. As previously communicated, the Keele PS and Swansea PS additions have been approved. The TDSB budget is predicting a \$55M deficit. Itinerant music teachers may be cut from the budget – Runnymede PS is going to join Keele PS and Swansea PS to encourage parents to sign a petition voicing concerns about these cuts. Budget consultations should be happening within the next month or so. 90,000 census reports were completed and some preliminary results were shared.

M.9 Other business

S. Hume was acknowledged for his support in the establishment of the the STEM committee and finding storage space for the new science kits, Lego, and other supplies.

It was announced that the Lego club will be held at Runnymede PS next year.

M.10 Next meeting

The final Council meeting of the school year will take place on May 29, 2013.

M.11 Adjourn

The meeting was adjourned at 9:02 pm.

Runnymede Public School Council
2012/2013 Profit Loss Budget
April 11, 2013

	Budget 12/13		Actual 12/13		Forecast 12/13	Fav/(Unfav)
Net Ordinary Income						
Pub Night / Silent Auction	\$ 8,500	14%	\$ (565)	\$ 9,065	\$ -	\$ -
Swim Club	\$ -	0%	\$ (837)	\$ -	\$ (837)	\$ (837)
Pizza Lunch	\$ 11,500	18%	\$ 16,916	\$ (3,600)	\$ 1,816	\$ 1,816
QSP Magazine	\$ 1,000	2%	\$ 1,828	\$ -	\$ 828	\$ 828
T-Shirt	\$ 1,000	2%	\$ 3,193	\$ (610)	\$ 1,583	\$ 1,583
Donations	\$ 30,000	48%	\$ 33,539	\$ -	\$ 3,539	\$ 3,539
Miscellaneous Revenue	\$ 750	1%	\$ 339	\$ 411	\$ -	\$ -
Prior Year's Expense			\$ -		\$ -	\$ -
GST	\$ (1,000)	-2%	\$ -	\$ (1,000)	\$ -	\$ -
Spring Thaw Art Show	\$ 4,500	7%	\$ 2,914	\$ 1,086	\$ (500)	\$ (500)
Curriculum Night Bake Sale	\$ 480	1%	\$ 490	\$ -	\$ 10	\$ 10
Total Net Ordinary Income	\$ 56,730	91%	\$ 57,817	\$ 5,352	\$ 6,439	\$ 6,439
Retained earnings from prior year	\$ 5,500	9%	\$ 5,500	\$ -	\$ -	\$ -
Total Net Ordinary Income & Surplus	\$ 62,230	100%	\$ 63,317	\$ 5,352	\$ 6,439	\$ 6,439
Other Expense						
Technology	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	\$ -
Eco Schools	\$ (500)	1%	\$ -	\$ (500)	\$ -	\$ -
Kindergarten Refresh	\$ (800)	1%	\$ (800)	\$ -	\$ -	\$ -
Rainy day lunch room games bin	\$ (300)	0%	\$ (300)	\$ -	\$ -	\$ -
Outdoor recess equipment	\$ (750)	1%	\$ (750)	\$ -	\$ -	\$ -
Committed:						
Extracurricular Support	\$ (2,500)	4%	\$ (1,500)	\$ (1,000)	\$ -	\$ -
Yard Improvement	\$ (3,500)	6%	\$ (1,263)	\$ (2,237)	\$ -	\$ -
Green Teacher	\$ (3,000)	5%	\$ (2,000)	\$ (1,000)	\$ -	\$ -
Instrument Renewal - Strings	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	\$ -
Instrument Renewal - Band	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	\$ -
Drama Program	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	\$ -
Library	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	\$ -
House League Sports	\$ (1,500)	2%	\$ (1,500)	\$ -	\$ -	\$ -
Art	\$ (1,500)	2%	\$ (1,500)	\$ -	\$ -	\$ -
Primary Arts Program	\$ (7,000)	11%	\$ (2,819)	\$ (4,181)	\$ -	\$ -
Science & Technology	\$ (1,450)	2%	\$ 93	\$ (1,543)	\$ -	\$ -
Spirit/ Centennial	\$ (2,500)	4%	\$ (2,500)	\$ -	\$ -	\$ -
Peacemakers	\$ (500)	1%	\$ (500)	\$ -	\$ -	\$ -
Mike Ford	\$ (624)	1%	\$ -	\$ (624)	\$ -	\$ -
Awards	\$ (400)	1%	\$ (400)	\$ -	\$ -	\$ -
TRF	\$ (18,700)	30%	\$ (13,000)	\$ (5,700)	\$ -	\$ -
Field Trip Bursary	\$ (2,000)	3%	\$ -	\$ (2,000)	\$ -	\$ -
Teacher Appreciation Lunch	\$ (500)	1%	\$ -	\$ (500)	\$ -	\$ -
Council Communications	\$ (500)	1%	\$ -	\$ (500)	\$ -	\$ -
Sundry And Admin	\$ (500)	1%	\$ (275)	\$ (225)	\$ -	\$ -
Total Committed	\$ (54,674)	88%	\$ (35,164)	\$ (19,510)	\$ -	\$ -
Uncommitted:						
* Enrichment Expense	\$ (3,200)	5%	\$ -	\$ (3,200)	\$ -	\$ -
Extraordinary Expense	\$ -	0%	\$ -	\$ -	\$ -	\$ -
Total Uncommitted	\$ (3,200)	5%	\$ -	\$ (3,200)	\$ -	\$ -
Total Other Expense	\$ (62,224)	100%	\$ (39,014)	\$ (23,210)	\$ -	\$ -
Net Income	\$ 6	0%	\$ 24,303	\$ (17,858)	\$ 6,439	\$ 6,439

Runnymede Public School Council
2012/2013 Profit Loss Budget
April 11, 2013

Enrichment Expense allocated

Science kits approved Jan 16/13 \$ 2,500

Unallocated Funds Available

unallocated enrichment expense \$ 700

Net Income \$ 6,439

total \$7,139.40