



RUNNYMEDE JR. & SR. PUBLIC SCHOOL CENTENNIAL · 1916-2016 100 YEARS OF EXCELLENCE IN EDUCATION

MINUTES

Runnymede Public School (PS) Council Meeting

May 29, 2013

Runnymede PS Library

7:00 pm to 9:00 pm

Attendance

Susan Armstrong, Ivana Barbieri, Alice Bell, Nancy Bestic, Narinder Cadeau, Erin Carroll, Danielle Chandler, Michael Davidson, Amelia Dennis, J'bai Deschamps, Sarah Frame, Sean Hume, Nora Irwin, Marshall Leslie, Donna Mackay, Anne Markee, Jackie Marrie, Michael Martisek, Pam McArthur, Tricia McGovern, Jennifer McLean, Rohit Parekh, Denyse Pilkington, Tanyss Price, Leslie Robbins, Jacqueline Sustar, Jason Thompson, Jerry Tiessen, David Tomlin, Julie Tseretopoulos, Andrew Violi, Jenny Winter, Brian Withnell, Krista Wylie

Regrets

Suzanne Gordon, Caron Raybould, Chris Sheehan

M.1 Call to order, welcome

A. Violi called the meeting to order at 7:03 pm and welcomed everyone to the last meeting of the school year.

M.2 Adoption of agenda

The agenda was adopted as circulated.

M.3 Adoption of previous minutes (April 11, 2013)

The previous minutes were adopted as circulated.

M.4 Administration update

D. Tomlin was welcomed as a new vice principal to the school and he introduced himself to the Council.

A new strings teacher has been hired to replace a retiring teacher. There are two remaining vacancies (ie, a grade 2/3 French teacher, and grade 6/7 rotary science teacher)

Administration and teachers are busy with year-end activities, including report cards and end of year trips, as well as class placements for next year and preparations for September.

M.5 Proposed new annual budget item - in memory of Alex Shapiro

A proposal was raised and supported by the council's executive committee. The intent was to recognize a grade 6 student in memory of Alex Shapiro who passed away this year from cancer. Specific criteria will be developed and reflect Alex's strength and attributes. Administration will consult with Alex's parents on the details. Recognition will include up to \$100, in addition to something such as a plaque.

This budget item will be included as an ongoing council budget item.

Motion #1: to issue a standing recognition/award to a Grade 6 student in memory of Alex Shapiro and his determination and inner strength (up to \$100 value, plus additional plaque/object).

[1st: K. Wylie; 2nd: S. Frame; Carried]

M.6 Update from Bloor West Village Resident's Association regarding proposed condos on Bloor St. West and potential impact on Runnymede PS

"Save our village" is a campaign to raise awareness about proposed condos to be built along Bloor St. in Bloor West Village. Large 10+ story buildings are being proposed and concerns have been raised about the look of the neighbourhood, the fact that schools are already over capacity so additional residents would have to be redirected, and approval would set a precedent for future high rises in Bloor West Village. The proposed condos have been opposed by the City of Toronto's Planning Department but the Ontario Municipal Board (OMB) will make a final decision. Funding is needed so the Bloor West Village Resident's Association can engage a planner and lawyer to defend the character of Bloor West Village at the OMB.

For more information, visit Save Our Village <http://saveourvillage.ca>.

M.7 Swim Club Update

Swim club (ie, family swim night) was started when local pools were at risk of being permanently closed. Some council funding is required on an annual basis to support Runnymede's program at HumberSide C.I. Attendance has been dwindling. This year, the program will run at a loss of approx. \$830. Council discussed whether the program should be cancelled as it does not appear to be financially sustainable and the pool no longer at risk of being closed.

Motion #2: to cancel the Runnymede swim club.

[1st: K. Wylie; 2nd: J. Sustar; Carried]

M.8 2012-2013 Budget review

A summary of year-to-date financial results was reviewed. Revenue is expected to exceed budget by approx. \$13,000. Spending is slightly behind budget but more expenses are anticipated before the end of the school year.

A summary provided was provided to highlight how the school council funding has been spent this year. Some examples are listed below:

- Technology – 17 laptops were purchased by the school to be used with smart boards

and some of our funding contributed to that

- Kindergarten refresh – equipment purchased for outdoor use and in classrooms
- Rainy day lunch room games bin – cards, activities for use during lunch, also a DVD player and projector to play movies on rainy days
- Outdoor recess equipment – balls, hula hoops, and bags of supplies for classes (council funding was matched by the school)
- Extracurricular support – replenished equipment (eg, for phys-ed)
- Instrument renewal – purchased instruments
- Library – purchased books
- House league sports – sports equipment
- Art – murals (shared cost with the school)
- TRF (teachers' resource fund) – some teachers have used their allocation to be matched by school to purchase more expensive items such as digital projectors, document cameras, ipads

Due to banking requirements, it is important that all cheques to the school be made out to “**Runnymede Public School Council**.” No variations are acceptable, such as “Runnymede PS” or “Runnymede School Council”, etc.

M.9 Allocation of remaining Council revenue before end of June 2013

The council's executive committee reviewed a list of proposed expense items given the amount of remaining revenue (approx. \$13,080) in this year's budget. Suggestions were submitted by parents, Administration, and teachers and a raking exercise was undertaken to prioritize them. The following list of items were discussed and approved by council. It was recognized that the amounts were estimates and final amounts will need to be managed within budget. Final amounts are to be reviewed with the Treasurer in advance of purchase to ensure available funds.

1. Fans (oscillating pedestal \$70 x \$50)	\$3,500
2. Ipad sync cart	\$3,000
3. Upgrading Lego kits	\$3,000
4. Front door mural project phase 1 front door (phase 2, upper crest = \$2,500)	\$2,000
5. Badminton goggles for extracurricular use (\$20 x 50)	\$1,000
6. Flags for flagpoles (Canada & Ontario) <i>school's extra Canada flag is viable</i>	\$250 (<i>reduce by \$89 if and the</i>)
7. Custom school crest flag	\$200
8. Food allergies and anaphylaxis presentation	\$800

Motion #3: To allocate remaining council funding as per the items above. If money is left over, then proceed with phase 2 of the front door mural project.

[1st: K. Wylie; 2nd: J. Mclean; Carried]

M.10 Committee updates

Arts Committee

- This committee on budget and initiatives are on track.
- The co-chairs are resigning and two new two chairs are needed for next year.

Centennial Committee

- This committee is planning to meet before the end of June 2013.
- Will be discussing with the Spirit committee expectations for activities planned over the next two years.

Communications Committee

- New changes are coming with respect to the school newsletters and effectiveness of web site.
- A new committee chair is needed for next year. Anyone interested was asked to contact J. Thompson.

Science, Technology, Engineering, Math (STEM) Committee

- The angry birds math event has been successful and continuing.
- Volunteers are still needed to help with the amazing math race day. Anyone available was asked to contact J. Tiessen.

Spirit Committee

- L. Robbins was introduced as the replacement for K. Wylie as one of the three co-chairs of the Spirit Committee for next year.
- Fundraising initiative have been very successful this year. Thanks to all involved for helping to exceed our goals.
- Similar activities are planned for next year.

Yard Committee

- The remainder of funding in the Yard Committee's budget will be spent by year-end to purchase a memory stone in the garden for Alex Shapiro.
- The green teacher program is wrapping up.
- Activity bags for outdoor play have been delivered to classes.
- Parent volunteers are required to help water the school gardens over the summer. Members of council who are able to volunteer (a 1 time commitment) were encouraged to contact S. Frame.
- Concepts for a new play structure for the front yard are being solicited. This will be a big project where we hope there will be involvement from volunteers, beyond the core Yard Committee.
- The Yard Committee's last meeting of the year will take place on June 19th.

M.11 Ward 7 Updates

I. Atkinson has moved to rehab and her condition is improving.

The George Hull program is moving into Western Tech and will serve 24 high school students with mental health issues with a 1:8 teacher:student ratio. There is a need to better communicate the benefits of all programs at Western Tech.

M.12 Other business

No other business was discussed.

M.13 Next meeting

The next meeting will be scheduled in early Fall 2013 so as not to conflict with Curriculum Night (possibly around Sep. 25 or 26).

M.14 Adjourn

The meeting was adjourned at 9:13 pm.

Runnymede Public School Council
2012/2013 Profit Loss Budget
May 29, 2013

	Budget 12/13		Actual 12/13		Forecast 12/13	Fav/(Unfav)
Net Ordinary Income						
Pub Night / Silent Auction	\$ 8,500	14%	\$ 13,974	\$ -	\$ 5,474	
Swim Club	\$ -	0%	\$ (662)	\$ (188)	\$ (850)	
Pizza Lunch	\$ 11,500	18%	\$ 15,310	\$ (1,800)	\$ 2,010	
QSP Magazine	\$ 1,000	2%	\$ 1,792	\$ -	\$ 792	
T-Shirt	\$ 1,000	2%	\$ 3,223	\$ (610)	\$ 1,613	
Donations	\$ 30,000	48%	\$ 33,588	\$ -	\$ 3,588	
Miscellaneous Revenue	\$ 750	1%	\$ 339	\$ -	\$ (411)	
Prior Year's Expense			\$ -		\$ -	
GST	\$ (1,000)	-2%	\$ -	\$ (1,000)	\$ -	
Spring Thaw Art Show	\$ 4,500	7%	\$ 4,225	\$ -	\$ (275)	
Curriculum Night Bake Sale	\$ 480	1%	\$ 490	\$ -	\$ 10	
Total Net Ordinary Income	\$ 56,730	91%	\$ 72,278	\$ (3,598)	\$ 11,950	
Retained earnings from prior year	\$ 5,500	9%	\$ 5,500	\$ -	\$ -	
Total Net Ordinary Income & Surplus	\$ 62,230	100%	\$ 77,778	\$ (3,598)	\$ 11,950	
Other Expense						
Technology	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	
Eco Schools	\$ (500)	1%	\$ -	\$ (500)	\$ -	
Kindergarten Refresh	\$ (800)	1%	\$ (800)	\$ -	\$ -	
Rainy day lunch room games bin	\$ (300)	0%	\$ (300)	\$ -	\$ -	
Outdoor recess equipment	\$ (750)	1%	\$ (750)	\$ -	\$ -	
Committed:						
Extracurricular Support	\$ (2,500)	4%	\$ (1,500)	\$ (1,000)	\$ -	
Yard Improvement	\$ (3,500)	6%	\$ (2,709)	\$ (650)	\$ 141	
Green Teacher	\$ (3,000)	5%	\$ (2,000)	\$ (1,000)	\$ -	
Instrument Renewal - Strings	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	
Instrument Renewal - Band	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	
Drama Program	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	
Library	\$ (2,000)	3%	\$ (2,000)	\$ -	\$ -	
House League Sports	\$ (1,500)	2%	\$ (1,500)	\$ -	\$ -	
Art	\$ (1,500)	2%	\$ (1,500)	\$ -	\$ -	
Primary Arts Program	\$ (7,000)	11%	\$ (6,712)	\$ (288)	\$ -	
Science & Technology (FLL)	\$ (1,450)	2%	\$ (1,506)	\$ -	\$ (56)	
Spirit/ Centennial	\$ (2,500)	4%	\$ (2,085)	\$ -	\$ 415	
Peacemakers	\$ (500)	1%	\$ (500)	\$ -	\$ -	
Mike Ford	\$ (624)	1%	\$ -	\$ -	\$ 624	
Awards	\$ (400)	1%	\$ (400)	\$ -	\$ -	
TRF	\$ (18,700)	30%	\$ (13,000)	\$ (5,700)	\$ -	
Field Trip Bursary	\$ (2,000)	3%	\$ -	\$ (2,000)	\$ -	
Teacher Appreciation Lunch	\$ (500)	1%	\$ -	\$ (500)	\$ -	
Council Communications	\$ (500)	1%	\$ -	\$ (500)	\$ -	
Sundry And Admin	\$ (500)	1%	\$ (327)	\$ (173)	\$ -	
Total Committed	\$ (54,674)	88%	\$ (41,738)	\$ (11,811)	\$ 1,125	
Uncommitted:						
* Enrichment Expense	\$ (3,200)	5%	\$ (1,469)	\$ (1,731)	\$ -	
Extraordinary Expense	\$ -	0%	\$ -	\$ -	\$ -	
Total Uncommitted	\$ (3,200)	5%	\$ (1,469)	\$ (1,731)	\$ -	
Total Other Expense	\$ (62,224)	100%	\$ (47,057)	\$ (14,042)	\$ 1,125	
Net Income	\$ 6	0%	\$ 30,721	\$ (17,640)	\$ 13,081	

**Runnymede Public School Council
2012/2013 Profit Loss Budget
May 29, 2013**

Enrichment Expense allocated

Science kits approved Jan 16/13	\$	(2,500)	\$	(1,469)	\$	(1,031)	\$	0
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Unallocated Funds Available

unallocated enrichment expense	\$	700
Net Income	\$	13,081
total		<u>\$13,780.51</u>