



RUNNYMEDE JR. & SR. PUBLIC SCHOOL

CENTENNIAL 1916-2016

100 YEARS OF EXCELLENCE IN EDUCATION

MINUTES

Runnymede Public School (PS) Council Meeting

June 11, 2012

School Library

7:00 pm to 9:15 pm

Attendance: A. Bell, N. Bestic, E. Carroll, Danielle Chandler, Katherine Clark, Amelia Dennis, Robert Dunford, Sarah Frame, Suzanne Gordon, Rob Hochberg, Nora Irwin, Heather Jordan, Gary Karasiuk, Joan Lash, Marshall Leslie, Donna Mackay, Anne Markee, Tricia McGovern, Jennifer McLean, Jenn Meyers, Denyse Pilkington, Audrey Robinson, Jacqueline Sustar, Shirley Suurdt, Jason Thompson, Jerry Tiessen (Co-Chair), Laurel Turchin, Andrew Violi (Co-Chair), Brian Withnell, Krista Wylie

M.1 Call to order

The meeting was called to order at 7:04 p.m.

M.2 Adoption of agenda

The agenda was adopted without change.

M.3 Adoption of March 27, 2012 council meeting minutes

A typo was noted under M.7 (page 3) – “MackKay” should be “Mackay.”

The previous minutes were adopted with the correction noted above.

1st: Krista 2nd: Sarah Carried.

M.4 Budget review

D. Pilkington summarized the budget year-to-date. Total income is approx. \$14K ahead of budget. A remaining surplus of \$6K exists for the year. Not included in this amount is \$3K which is typically set aside to be carried over to next year.

See attached for the budget summary.

M.5 Requests for Council funding

M.5.1

The creation of a mural in support of Centennial activities was proposed. Administration requested Council support to cover 50% of the cost for this art project. It was clarified that additional murals will be created in subsequent years and that the murals will be permanent.

Motion to approve \$1,850 to cover half the cost of the Centennial Arts Project (mural).

1st: A. Markee; 2nd: G. Karasiuk; Carried.

M.5.2

The request for Council funding in support of a school musical was withdrawn at the meeting but may be submitted next year.

M.5.3

There were some cost overruns in the JK-Grade 3 Arts Enrichment Program this year due to the following reasons:

- additional split class for the Grade 2 program (estimated at 5 classes versus 6 actual);
- an additional instructor was required for Grade 2 dance/sketching activity;
- an additional assistant instructor was required for Grade 3 dance activity; and
- investment of a class set of watercolour brushes and other miscellaneous supplies.

There was discussion regarding how such cost overruns should be handed in the future. Overages should be brought to Council before funds are committed. It was recommended that a higher budget for the Arts Program be planned next year due to the success of the program. It was clarified that the Treasurer had been made aware of the overruns to ensure availability of funds.

Motion: To approve \$2,032 to cover a cost overrun in the JK-Grade 3 Arts Enrichment Program for 2011/2012

1st: K. Wylie; 2nd: J.Lash; Carried.

M.6 Administration update

- Update on capital repairs:
 - Colbeck stairs were temporarily fixed and a more comprehensive repair will follow
 - floor in junior gym will be repaired using a rubberized material
 - windows repairs will cost more than anticipated and have been deferred
 - new sod in the field requires more time for the roots to establish. The fence will stay up for bit longer.
- This year, the teachers resource fund (TRF) helped the school purchase SMART boards and digital projectors, additional lunch room tables, library books, and other supplies (e.g., window blinds).
- The staffing model for 2012-2013 has been finalized. Over 85 JKs have been registered for next year.
- Administration will follow-up on a work order submitted to repair the wood benches in the Adventure Playground.
- Runnymede will become part of West Region (WR) family of six schools. This means that Runnymede and Swansea will have a new superintendent.

M.7 Subcommittee updates

M.7.1 Centennial

M. Leslie reported that a number of archive boxes have been received. Volunteers are needed to help sort through photos.

M.7.2 Communications

J. Thompson reported that the Communications subcommittee started plans to welcome new JK families next year by posting information posted on the Council web site and preparing information packages. Email distribution lists have also been updated.

M.7.3 Spirit

K. Wylie summarized that this year's fundraising target was exceeded by approx. \$18,000. The Subcommittee proposed that next year the same major fundraising method continue (i.e., donations early in the school year).

M.7.4 Yard

S. Frame indicated that feedback on the Green Teacher Program continued to be positive this year. A total of 17 primary and junior classes experienced curriculum-based learnings in the garden area.

The Nature Club was a new program offered this year and also received positive feedback.

Tricycles and ride-on toys that Council partially funded have been purchased and are in use.

M.7.5 Arts

A. Bell reported that the Arts program focused on JK-Gr. 3 initiatives this year and was another success. The Subcommittee also partnered with the Yard Subcommittee to do some art work on the school grounds.

The next major initiative will be Creative Career Days for Grade 7-8 students. This will be combined with the Directors Cut program (June 20 and June 22).

M.7.6 Ward 7

Ward 7 has been focusing on budget for the past few months. A link to the proposed budget cuts have been posted on the school Council's web site.

2013-2014 and beyond will see further cuts. As a result, education assistant positions have been reduced from Runnymede PS.

M.8 Creation of a new subcommittee for Math, Science & Technology

The Lego club is going well. It was proposed that a Subcommittee be struck to oversee math, science and technology activities next year.

Motion: To create a new Subcommittee to oversee Math, Science & Technology initiatives.

1st: H. Jordan; 2nd: S. Gordan ; Carried.

M.9 Runnymede PS Pupil Accommodation Review (PART update)

A PART has been undertaken. It was positioned as an initiative to address the overcrowding at Runnymede PS. The process has not appeared to be transparent and parent input not taken into consideration. For example, it was previously communicated that grandfathering

would apply to siblings of existing Runnymede students but that decision was subsequently changed.

A communication with questions/answers prepared by Council representatives, in consultation with Administration, was disseminated to parents/guardians to clarify some of the applications of the proposed boundary changes. A letter from Runnymede parent representatives on the PART committee will be issued regarding the lack of community input and comment received.

It was also noted that a Humberside PARC is also forthcoming.

Council was urged to review the implications of the Runnymede PART and become aware of the Humberside PARC to ensure decisions are made in the best interest of our students.

M.10 Balance of English/French classes at Runnymede PS

Concern was expressed about a potential inequality between English and French students as French classes now make up the majority in junior grades. Attrition in later years is not an appropriate solution to increase English class sizes. Considering the lack of transparency and consultation through the PART process, Council was urged to be aware of the situation and take appropriate action.

More information about the TDSB policy around the balance between English/French classes can be found at the following link: <http://www.tdsb.on.ca/ppf/uploads/files/live/91/1751.pdf>

Parents interested in spending some time over the summer to formulate recommendations to address English/French balance were asked to contact A. Bell or K. Wylie.

M.11 Other business

Swim Club

R. Dunford has been running the swim club with his daughter. The program lost approx. \$800 this year, which has been taken into account in the budget. Council supported the continuation of the club. Assistance in running the club next year is required.

M.12 Next meeting

The next meeting will be set a later date.

M.13 Adjourn

The meeting was adjourned at 9:34 p.m.

Runnymede Public School Council
2011/2012 Profit Loss Budget
June 11, 2012

	Budget 11/12	Actual 11/12	Forecast	Forecast Total	Fav/(Unfav)
Net Ordinary Income					
Pub Night / Silent Auction	\$ 5,400	\$ 10,845	\$ (300)	\$ 10,545	\$ 5,145
Swim Club	\$ -	\$ 445	\$ (1,280)	\$ (835)	\$ (835)
Pizza Lunch	\$ 11,600	\$ 13,326		\$ 13,326	\$ 1,726
QSP Magazine Drive	\$ 1,500	\$ 2,716	\$ -	\$ 2,716	\$ 1,216
T-Shirt	\$ 1,000	\$ 1,333	\$ -	\$ 1,333	\$ 333
Donations	\$ 25,000	\$ 31,426	\$ -	\$ 31,426	\$ 6,426
Miscellaneous Revenue	\$ 700	\$ 692	\$ -	\$ 692	\$ (8)
Prior Year's Expense	\$ -	\$ -	\$ -	\$ -	\$ -
GST	\$ (1,000)	\$ -	\$ (1,000)	\$ (1,000)	\$ -
Spring Thaw Art Show	\$ 4,000	\$ 4,370		\$ 4,370	\$ 370
Curriculum Night Bake Sale	\$ 300	\$ 341	\$ -	\$ 341	\$ 41
Total Net Ordinary Income	\$ 48,500	\$ 65,496	\$ (2,580)	\$ 62,916	\$ 14,416
Prior Year Surplus	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -
Total Net Ordinary Income & Surplus	\$ 60,500	\$ 77,496	\$ (2,580)	\$ 74,916	\$ 14,416
Other Expense					
Technology	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (3,000)	\$ (1,500)
Eco Schools	\$ (500)	\$ (500)	\$ (500)	\$ (1,000)	\$ (500)
Prior Year Surplus Committed:					
Science/ Math Enrichment	\$ (3,000)	\$ (3,000)	\$ -	\$ (3,000)	\$ -
Library/ Literacy	\$ (3,500.00)	\$ (3,500)	\$ -	\$ (3,500)	\$ -
Smart Boards	\$ (2,000.00)	\$ (2,000)	\$ -	\$ (2,000)	\$ -
Kindergarten Refresh	\$ (800.00)	\$ (800)	\$ -	\$ (800)	\$ -
Rainy day lunch room games bin	\$ (300.00)	\$ (300)	\$ -	\$ (300)	\$ -
Outdoor recess equipment	\$ (750.00)	\$ (750)	\$ -	\$ (750)	\$ -
Committed:					
Extracurricular Support	\$ (2,500)	\$ (2,500)	\$ -	\$ (2,500)	\$ -
Yard Improvement	\$ (4,500)	\$ (3,902)		\$ (3,902)	\$ 598
Green Teacher	\$ (3,000)	\$ (3,000)	\$ -	\$ (3,000)	\$ -
Instrument Renewal - Strings	\$ (1,500)	\$ (1,500)	\$ -	\$ (1,500)	\$ -
Instrument Renewal - Band	\$ (1,500)	\$ (1,500)	\$ -	\$ (1,500)	\$ -
Drama Program	\$ (1,500)	\$ (1,500)	\$ -	\$ (1,500)	\$ -
Library	\$ (1,500)	\$ (1,500)	\$ -	\$ (1,500)	\$ -
House League Sports	\$ (1,500)	\$ (1,500)	\$ -	\$ (1,500)	\$ -
Art	\$ (1,500)	\$ (1,500)		\$ (1,500)	\$ -
Primary Arts Program	\$ (3,000)	\$ (2,347)		\$ (2,347)	\$ 653
Peacemakers	\$ (500)	\$ (500)	\$ -	\$ (500)	\$ -
Mike Ford	\$ (624)	\$ (624)	\$ -	\$ (624)	\$ -
Awards	\$ (400)	\$ (400)		\$ (400)	\$ -
TRF	\$ (18,100)	\$ (18,100)		\$ (18,100)	\$ -
Field Trip Bursary	\$ (2,000)	\$ (2,000)		\$ (2,000)	\$ -
Teacher Appreciation Lunch	\$ (500)	\$ (514)		\$ (514)	\$ (14)
Council Communications	\$ (500)	\$ (293)	\$ (207)	\$ (500)	\$ -
Sundry And Admin	\$ (500)	\$ (466)	\$ (34)	\$ (500)	\$ -
Total Committed	\$ (45,124)	\$ (43,646)	\$ (241)	\$ (43,887)	\$ 1,237
Uncommitted:					
Enrichment Expense	\$ (3,025)	\$ (9,714)	\$ (750)	\$ (10,464)	\$ (7,439)
Total Uncommitted	\$ (3,025)	\$ (9,714)	\$ (750)	\$ (10,464)	\$ (7,439)
Total Other Expense	\$ (60,499)	\$ (65,710)	\$ (2,991)	\$ (68,701)	\$ (8,202)
Net Income	\$ 1	\$ 11,786	\$ (5,571)	\$ 6,215	\$ 6,214

Runnymede Public School Council
2011/2012 Profit Loss Budget
June 11, 2012

Food Drive Pizza Party	\$ (100)	\$ (100)	\$ -	\$ (100)	\$ -
Primary Arts	\$ (3,000)	\$ (3,000)	\$ -	\$ (3,000)	\$ -
Centennial Committee	\$ (750)	\$ -	\$ (750)	\$ (750)	\$ -
Dance Workshop	\$ (678)	\$ (678)	\$ -	\$ (678)	\$ -
Centennial Buttons	\$ (500)	\$ (500)	\$ -	\$ (500)	\$ -
French Reading Club	\$ (400)	\$ (400)	\$ -	\$ (400)	\$ -
Math/ Science Enrichment Program	\$ (2,400)	\$ (2,376)	\$ -	\$ (2,376)	\$ 24
Director's Cut	\$ (1,800)	\$ (1,800)	\$ -	\$ (1,800)	\$ -
Ride on Toys	\$ (860)	\$ (860)	\$ -	\$ (860)	\$ -
	<u>\$ (10,488)</u>	<u>\$ (9,714)</u>	<u>\$ (750)</u>	<u>\$ (10,464)</u>	<u>\$ 24</u>

Previous year committed funds:

Tent	\$ (750)
------	----------