



# RUNNYMEDE JR. & SR. PUBLIC SCHOOL CENTENNIAL 1916-2016 100 YEARS OF EXCELLENCE IN EDUCATION

## MINUTES

### Runnymede Public School (PS) Council Meeting 5<sup>th</sup> Meeting of the 2013-14 Runnymede PS Council

April 16th, 2014

Runnymede PS Library 7:00 pm to 9:00 pm

**Attendance:** Susan Armstrong, Jen Atkinson, Ivana Barbieri, Tasha Balla-Boudreau, Erin Carroll, Katherine Clark, Amelia Dennis, Sarah Frame, Christie Healey, Ann Intarakosit, Anne Lakoff, Marshall Leslie, Bart MacLean, Anne Markee, Jackie Marrie, Pam McArthur, Jennifer McLean, Tricia McGovern, Rohit Parekh, Andrew Reynolds, Leslie Robbins, Audrey Robinson, Jacqueline Sustar, Andrew Violi, Helen Williams, Krista Wylie

#### M.1 Call to order (Caron/Jackie)

The meeting was called to order at 7:05 pm

#### M.2 Adoption of draft agenda (All)

The agenda was adopted without change

#### M.3 Review of previous minutes (January 21, 2014)

The previous minutes were accepted as circulated

#### M.4 Committee Updates

##### i) Ward 7 (Krista/Jen)

- Please read the attached update (found at end of these minutes) on the TDSB Capital Funding Crisis
- If anyone has additional questions or is interested in helping out, please follow up with Krista Wylie directly

**MOTION: Krista Wylie requesting approval to send letter to Ministry re: EDCs with Parent Council signatory.**

**MOTION: Ward 7 has approval to send other letters re: Capital Funding Crisis to stakeholders**

**1<sup>st</sup>: Sarah Frame, 2<sup>nd</sup>: Erin Carroll**

**Nay = Rohit Parekh**

**CARRIED.**

##### ii) Centennial (Marshall/Vangelia)

**MOTION: For kick-off of fundraising campaign/centennial celebration February 7, 2015; request for funds (non-refundable deposit \$1500) to book Old Mill for Centennial Gala event. (Erin C.)**

**1<sup>st</sup> Krista Wylie, 2<sup>nd</sup> Helen Williams**

**Nay = Rohit Parekh**

**CARRIED.**

Note: Consideration regarding donation fatigue, Centennial and Spirit Committees are considering cancelling pub night for 2014/2015 (silent auction is already 'cancelled' for that year.)

Note: Request – anyone have ability to convert slides to digital? Contact Marshall Leslie directly.

- iii) Arts (Jacqueline/Alice/Sharon)
  - Nothing to report at this time
- iv) Communications (Jason/Rohit)
  - Nothing to report at this time
- v) Spirit (Audrey/Leslie/Heather)
  - Pub Night is May 2<sup>nd</sup>
- vi) Yard (Sarah)
  - Yard Day is April 26<sup>th</sup>
  - Green Teacher – next session is May/June
  - Inventory of recess equipment completed – with purchases to be made to refurbish
  - Working Group exists to work on complimentary front yard plan to artificial turf
- vii) Math, Science, and Technology (Jerry)
  - Math Amazing Race: Grade 7/8 June 3,4, 2014 (TBC)
  - Math Amazing Race: Grade 1-6 June 16-20, 23

**M.5 2013-14 Financial Update (Helen)**

**Tracking favourable to 2013/2014 budget – see appendix for financials.**

**MOTION: Request for funds to purchase additional school fans (8 fans) \$383**

**1<sup>st</sup> Audrey Robinson, 2<sup>nd</sup> Krista Wylie**

**CARRIED.**

**MOTION: Reverse Seussical decision made at October 30 2013 meeting (REFERENCE, Oct 30, 2013 Minutes: “Motion was put forth the cover the costs of musical to be offset by potential revenues from musical ticket sales.”) Runnymede Public School Council will no longer be providing \$3900, with understanding that all expenses will be covered by the school and all revenue will go directly back to the school.**

**1<sup>st</sup> Sharon Kelly, 2<sup>nd</sup> Erin Carroll**

**CARRIED**

What to do with potential 2013/2014 Runnymede Public School Council surplus?

**ACTION: Andrew Reynolds and Amelia Dennis will put together list of potential use of extra council funds for May executive council meeting.**

**M.6 Administration update (Amelia)**

*Police Checks:*

Re: Current news coverage about police reference check – the policy is not new. At Runnymede – until police checks have cleared, parent volunteers are not allowed to be alone with children.

**ACTION: Amelia to distribute communication reminding parents that once they receive police check clearance – to bring copy to school office for school files.**

Note: Once on police check has been completed and clearance received, an annual update is required via online Offense Declaration (The onus is on parent to complete annual renewal.)

Action: on website – volunteer section – link to Offense Declaration (if possible)

*FDK:*

6 rooms will be set up for FDK at Runnymede  
Current staffing allocation for 6 programs – 4 JK/SK (34 students), 2 SK French (34 students)  
Note: TDSB board average class size is 26

Amelia has received call from construction supervisor who has made a request to immediately move the students from 3 classrooms (122, 123, 113), to begin construction on washrooms/other in 122, 123 and 113.

Goal is to have all FDK construction completed by Aug 22, 2014

FYI: Room 123 will be moved into B74. Move Room 122 to computer lab. Room 113 will move to library. Library will become mobile. All students will be in their 'new' classrooms by May 2, 2014.

*Artificial Turf:*

Meeting on April 28<sup>th</sup> with design coordinator from Structural Department Aileen Ledbeater to review plans for artificial turf and Colbeck

*Technology:*

Anna Intarakosit provide an updated inventory count of technology at Runnymede – **see Appendix for full inventory count.**

- Every classroom has 2 computers (but usually only 1 works)
- 60 iPads, 4 are assigned to administration, 1 to Resource teacher, 1 doesn't work, plus 2 carts that hold 30 iPads each
- 8 Blackberry Playbooks – donated to us
- 30 HP laptops – being used by 5/6 – in a cart (which holds 30) – only 23 can log on at one time
- 12 MacBooks – Grade 6 mobile classroom (6 no longer work properly – cannot connect to network)
- 20 Smart Board – 2 need updating, 1 needs calibrating,
- 5 new Smart Board (integrated with projector), 1 in library
- 16 LCD projectors
- 2 LCD projectors with HDMI connectors
- 20 older laptops for teachers that go with Smart Boards
- HSP classroom has a promethean board.

Prioritized list of purchases/technology updates:

1. Training in place for equipment school currently has:
  - a. i.e.: SMART Board workshops (entry level, intermediate level, SuperUser level)
  - b. iPad expert coming in to provide workshops (entry level, intermediate level, SuperUser level)
2. Purchase List:
  - a. 2 more Smart Boards (on carts) – for 2<sup>nd</sup> floor
  - b. 5 iPads for each FDK classroom – sensory station (30 iPads & cart) – costs to be shared with Amelia
  - c. Laptops and cart
  - d. Teacher laptops for SmartBoards
  - e. 2 computers per class

**M.7 Other Business**

- i) Musical Update (Krista)
  - See item M5 above
- ii) Parent Council Constitution Update (Jen/Erin)
  - Draft of revised constitution available – if interested contact Erin Carroll directly.

**M8. 11 Adjourn**

The meeting was adjourned at 8:59 pm.

## Ward 7 Update:

### **TDSB's Operating Budget**

For the first time since amalgamation, the TDSB easily balanced its operating budget without any severe cuts. For the first time ever, Trustees approved the operating budget in early March, well before the Ministry of Education announces its funding grants. With the operating budget under control, attention can shift to the capital budget, which deals with maintaining, renewing and building our schools.

### **TDSB's Capital Budget**

TDSB's capital budget is in bad shape. With \$3.2 billion in current renewal needs, leaky roofs, drafty windows, decrepit washrooms and erratic heating systems are commonplace in our children's schools. In fact, more than 200 of TDSB's 588 schools are in critical condition, according to the building industry standard for calculating facility conditions.

### **What Can Be Done?**

#### **1. The TDSB needs access to Education Development Charges (EDCs)**

Most school boards in Ontario benefit from new development by receiving EDCs from developers. For example, the Toronto Catholic District School Board (TCDSB) currently receives from developers \$1,303 per residential unit and \$0.94/square foot of non-residential development. EDCs have translated into over \$300 million for the TCDSB in recent years.

In contrast, the TDSB currently receives no money from developers. The TDSB is deemed ineligible to receive EDCs because it has surplus capacity system-wide. Denying the TDSB access to EDCs makes no sense when there are pockets of extreme over-capacity in the TDSB (such as Ward 7).

***What can be done?*** The *Provincial Education Development Charges Act* needs to be changed to allow the TDSB to access EDCs from developers in Toronto.

#### **2. The TDSB needs an equitable amount of provincial capital funding**

Since 2008/09, the provincial government has provided \$2.8 billion of capital funding to Ontario school boards. The TDSB has received only \$94.5 million of this funding (3.4%), despite the fact that the TDSB teaches 12.6% of Ontario students. As well, the TDSB projects an increase of 16,000 students by 2038.

***What can be done?*** The provincial government cannot continue to penalize the TDSB for having to maintain/renew its aging schools instead of building brand new schools. The Ministry of Education must provide additional funding for capital renewal to the TDSB.

#### **3. The TDSB needs access to the provincial and municipal tax base**

The provincial government has continually told the TDSB it must fund capital renewal/repair by selling off its schools that are operating below capacity. Given the projected increase in students in the next 20 years this is a short-sighted solution. Furthermore, even if the TDSB were to sell off all 100 schools that currently operate below 60% capacity at an average price of \$8 million per school, the TDSB would receive total proceeds of \$800 million. This would only cover 25% of the current \$3.2 Billion of current renewal needs.

***What can be done?*** Although taxes are not popular, they are the only sustainable way to fund "common good" items such as schools, roads, and infrastructure. The TDSB needs access to the provincial tax base via an infrastructure levy designated for schools and also needs access to the municipal tax base.

**Financials as of April 16, 2014:**

	Budget 13/14		Actual 13/14		Forecast 13/14		Fav / (Unfav)
<b>Net Ordinary Income</b>							
Pub Night / Silent Auction	\$ 8,500	14%	\$ 180		\$ 8,500		\$ 180
Pizza Lunch	\$ 11,500	18%	\$ 16,123		\$ (3,300)		\$ 1,323
QSP Magazine	\$ 1,000	2%	\$ 1,272		\$ -		\$ 272
T-Shirt	\$ 500	1%	\$ 537		\$ -		\$ -
Donations	\$ 35,000	56%	\$ 35,651		\$ -		\$ 651
Miscellaneous Revenue	\$ 500	1%	\$ 464		\$ 36		\$ 0
Prior Year's Expense	\$ (970)	-2%	\$ (836)		\$ -		\$ 134
GST	\$ (1,200)	-2%	\$ -		\$ (1,200)		\$ -
Spring Thaw Art Show	\$ 4,000	6%	\$ 8,288		\$ (3,334)		\$ 954
Curriculum Night Bake Sale	\$ 400	1%	\$ 440		\$ -		\$ 40
Total Net Ordinary Income	\$ 59,230	95%	\$ 62,119		\$ 702		\$ 3,591
Retained earnings from prior year	\$ 2,957	5%	\$ 2,957		\$ -		\$ -
Total Net Ordinary Income & Surplus	\$ 62,187	100%	\$ 65,076		\$ 702		\$ 3,591
<b>Expense</b>							
<b>Committed:</b>							
Technology	\$ (2,000)	3%	\$ (2,000)		\$ -		\$ -
STEM Science & Tech	\$ (6,500)	10%	\$ (590)		\$ (2,410)		\$ 3,500
FLL	\$ (855)	1%	\$ (228)		\$ (627)		\$ -
Eco Schools	\$ (500)	1%	\$ -		\$ (500)		\$ -
Rainy day lunch room games bin	\$ (300)	0%	\$ (300)		\$ -		\$ -
Extracurricular Support	\$ (2,500)	4%	\$ (2,500)		\$ -		\$ -
Yard Improvement	\$ (2,500)	4%	\$ 353		\$ (2,453)		\$ 400
Outdoor recess equipment	\$ (800)	1%	\$ -		\$ (800)		\$ -
Green Teacher	\$ (3,750)	6%	\$ (1,200)		\$ (1,750)		\$ 800
Instrument Renewal - Strings	\$ (2,000)	3%	\$ (2,000)		\$ -		\$ -
Instrument Renewal - Band	\$ (2,000)	3%	\$ (2,000)		\$ -		\$ -
Drama Program	\$ (2,000)	3%	\$ (2,000)		\$ -		\$ -
Library	\$ (2,000)	3%	\$ (2,000)		\$ -		\$ -
House League Sports	\$ (1,500)	2%	\$ (1,500)		\$ -		\$ -
Art	\$ (1,500)	2%	\$ (1,500)		\$ -		\$ -
Primary Arts Program	\$ (7,500)	12%	\$ (2,818)		\$ (4,683)		\$ -
Spirit/ Centennial	\$ (300)	0%	\$ (42)		\$ (258)		\$ -
Peacemakers	\$ (500)	1%	\$ -		\$ (500)		\$ -
Mike Ford	\$ (624)	1%	\$ -		\$ (624)		\$ -
Awards	\$ (400)	1%	\$ -		\$ (400)		\$ -
TRF	\$ (18,700)	30%	\$ (14,700)		\$ (4,000)		\$ -
Field Trip Bursary	\$ (2,000)	3%	\$ -		\$ (2,000)		\$ -
Teacher Appreciation Lunch	\$ (600)	1%	\$ -		\$ (600)		\$ -
Council Communications	\$ (200)	0%	\$ -		\$ (200)		\$ -
Sundry And Admin	\$ (500)	1%	\$ (401)		\$ (99)		\$ -
Total Committed	\$ (62,029)	100%	\$ (35,426)		\$ (21,903)		\$ 4,700
<b>Uncommitted:</b>							
Enrichment Expense	\$ (100)	0%	\$ -		\$ (100)		\$ -
Extraordinary Expense	\$ -	0%	\$ 3,050		\$ (3,050)		\$ -
Total Uncommitted	\$ (100)	0%	\$ 3,050		\$ (3,150)		\$ -
Total Other Expense	\$ (62,129)	100%	\$ (32,376)		\$ (25,053)		\$ 4,700
Net Income	\$ 58	0%	\$ 32,700		\$ (24,351)		\$ 8,291

**Technology Inventory Count as of April 16, 2014:**

Device	#	In Cart (Y/N)	How many carts (quantity of tablets per cart?)
iPad	60 (4 are assigned to Administration & MART teacher...1 is broken/stolen)...which leaves us with 55	Yes	2 carts (Cart A has 30 & cart B has 25)
Black Berry Playbook	8	No	N/A
HP Laptops	30	Yes	1 cart (holds 30)
MAC Books	12 (6 are no longer working properly because they cannot connect to the network or it requires updating)	Yes	1 cart (holds 30)
<ul style="list-style-type: none"> <li>• All of the above are used by the students...</li> <li>• The HP laptops and the MAC books are used by the grades 5 &amp; 6 (housed on the 3<sup>rd</sup> floor)</li> <li>• The iPads and Black Berry Playbooks must be signed out by the classroom teacher</li> </ul>			

Device	#	Note
Regular Smart Boards	20	2 needs updating 1 needs calibrating
Smart Board Easel (comes w/data projector)	5	
LCD Data Projector	16	
LCD Data Projector w/HDMI connector	2	
Laptop (used w/Smart Board)	20	DELL A number of them are old and do not work properly (e.g. freezes, can't connect two to devices --- printer & Smart Board, etc.)
Digital Camera	9	3 are completely obsolete --- does not turn on 5 requires new memory card (e.g. missing or too small), double AA batteries (to operate them) and connecting cables...in other words, we currently have one working digital camera

**In addition to this...**

- We have one Smart board in the library with a connecting data projector (mounted overhead)
- We have a promethean board in the HSP room