



RUNNYMEDE JR. & SR. PUBLIC SCHOOL CENTENNIAL 1916-2016 100 YEARS OF EXCELLENCE IN EDUCATION

MINUTES

2014-15 Runnymede Public School (PS) Council Annual General Meeting (AGM)

September 22, 2015

Runnymede PS Library

7:00 pm to 8:30 pm

Attendance: Ahmed Al-Samahy, Vanessa Al-Samahy, Jen Atkinson, Tasha Balla-Boudreau, Ivana Barbieri, David Begleiter, Alice Bell, Fiona Bellefeuille, Helen Berhane, Nancy Bestic, Willow Blamire, Dale (Narinder) Cadeau, Alexandra Caliginri, Erin Carroll, Lori Cart, Jen Costello, Danielle DeLaurier, Amelia Dennis, J'bai Deschamps, Adrienne Edgar, Laura Edwards, Colin Flock, Leslie Fountain, Sarah Frame, Angela Grant Buechner, Emma Greensmith, Brian Halford, Colette Harper, Kathleen Hyatt, Anna Intarakosit, Nora Irwin, Danielle Kaftarian, Richard Kearns, Mark Kennedy, Emily Larose, Ingrid Larsen, Fiona Leishman-Beck, Bart Maclean, Allison Madigan, Jackie Marrie, Jacquie Martin, Lisa McCarney, Tricia McGovern, Jennifer McLean, Erin Meana, Nikolina Mizdrak, Maureen Petrie, Alpana Piderit, German Piderit, Shannon Pritchard, Andrew Reynolds, Miriam Riches, Leslie Robbins (Parmar), Audrey Robinson, Jane Sandink, Sara Scurfield, Carmen Sebert, Carolyn Shaw, June Shiraishi, Shirley Suurdt, Irene Tashiro, Tesfay Tesfamariam, Lan Trinh, Gary Vamvakitis, Susan Wawrow, Helen Williams, Marjorie Wilson, Helen Wong, Krista Wylie, Julie Young-Tseretopoulos, Cindy Zhou, Sharon Zupancic

Regrets: Marshall Leslie, Anne Markee, Tanyss Price

M.1 Call to order, welcome

The meeting was called to order at 7:05 pm.

M.2 Attendance

Attendance sheets were circulated for signing.

M.3 Adoption of agenda

The agenda was adopted without change.

M.4 Review of May 28, 2015 minutes

The previous minutes were approved by email (July 9, 2015).

M.5 Annual report from Co-chairs

D. Cadeau summarized events of the past year. Full-day kindergarten (FDK) was implemented, an amended Runnymede School Council constitution was implemented, new artificial turf for the

front yard was approved and installed by TDSB prior to the start of school this month. New school social activities introduced last year included a Family Games Night, Movie Night, Costume Sale, and Strawberry Social. A lice check program was formalized which aimed to raise awareness, check students, and inform about treatment and prevention. A positive reduction in students with lice was seen this September. A new format at council meetings was also introduced last year to include Questions & Answers with A. Dennis (Principal) to encourage more interactive discussion. The launch of the Centennial Yard fundraising initiative was a huge success and the 2016 Centennial countdown initiatives are continuing this year.

The following members were acknowledged for their contributions: Jacqueline Sustar, Jerry Tiessen, Audrey Robinson, Nancy Bestic, Karen Gautam, Rohit Parekh, and many others who have resigned/completed terms from Council activities.

M.6 Year-end Treasurer's Reports (2014-15)

The Treasurer presented the final financials from 2014-15 (see attached). At the end of the 2014-15 school year we had \$14K net income. The Council approved at the May 28, 2015 Council meeting to allocate any excess income towards the Centennial Playground fundraising initiatives (yard refresh).

M.7 Administration Update

A. Dennis summarized the following:

- The yard construction was a lot less stressful than last year's renovations for FDK. A lot of outdoor work was completed just before school started this year. The turf was installed by TDSB with funds from TDSB. Now that the yard is open for students, a safety concern was raised about handling approx. 800 children in the yard through lunchtime and certain activities had to be prohibited.
- Stairs on the Colbeck St. side of the school were replaced. Additional, minor side yard repairs are being wrapped up.
- Our overall enrollment has gone down by 20 students compared to last year, but French immersion enrollment is slightly higher. We received an extra teacher for the senior grades.
- Administration is looking for parent reps to participate on three committees: 1) safe and caring schools committee. The committee meets about three times per year. 2) budget committee (school budget distribution which can be found online and is based on enrollment); and 3) staffing committee, which meets around April and looks at projected enrollment and staffing models (i.e., class configurations). Please send A. Dennis a note if you are interested in participating on any of these committees.
- Parent volunteers per class are also needed to assist with communication dissemination which teachers are unable to perform due to the work-to-rule campaign.
- Several questions were raised around the kindergarten yard. Due to space and budget limitations, it may not meet all parents' expectations but the school is working within its limits. The budget available was issued by the province, not the school or TDSB, as part of the FDK roll-out.

M.8 Committee updates (~ 3 min/each)

M.8.1 Arts

Despite obstacles in 2014-15 with renovations in the Fall and subsequent lack of space for an Arts Enrichment Programme to operate in the previous years' locales, a new format was implemented. In the spring, Janeen Brownrigg of Lello Art School was able to provide 1h of arts enrichment for each JK-gr 2 class within their own classrooms (a huge undertaking!). As well, the Mayhem Brothers were welcomed back for a 1h dance class for all gr 3 students. In

a year of transition with many obstacles to overcome, we were thrilled to still deliver an Arts Enrichment Programme for all primary students. A very special thanks to the Administration and teachers for their efforts to keep this programme operating. Our first Arts Committee meeting date will be posted on the Runnymede council website by Oct. 5. We invite all interested parents to attend!

M.8.2 Centennial / Centennial Playground

Last year the Centennial Committee worked with Parent Council to finalize and approve our Centennial Legacy Fundraising Project. We are working towards raising approximately \$225,000 to build the Centennial Playground in the front yard of the school (to accompany the new turf provided by the TDSB). To-date, we have raised more than \$175,000/\$225,000 towards this project and we intend to achieve our fundraising goal during this school year. We have several Fun Centennial/Fundraising events planned, culminating in the Centennial Open House and Fun Fair in May 2016. For the 2015-16 school year, many parent volunteers will be need to join the Centennial team and support this initiative. 2015-16 is going to be a busy and exciting year! To join Centennial/Centennial Playground please contact erin.meana@sbcglobal.net

- We will present our overall plan for the 2015-16 school year including our Centennial Celebration and Fundraising goals at the next (Oct.) Council meeting
- Our first meeting of this school year took place last week. The next overall team meeting will be in November. New members are welcome and wanted! Please email Erin Meana at erin.meana@sbcglobal.net if interested in joining the team.
- Centennial T-shirt sales are happening this week after school, at Yard Day, and at the Fun Run. \$20/each (limited quantities).
- Fun Run for Runnymede taking place in High Park on Sat. Oct. 3. Registration is online: <https://www.events.runningroom.com/site/?raceId=12517>. 1 mile and 5 K course options. 300 participants per course.
- Direct donation campaign to new Runnymede families will launch the week of October 4
- There will be a Centennial Open House and Fun Fair on Saturday May 28, 2016 (pending permit approval). This team is starting to assemble and there is a meeting on October 19 - new interested team members are welcome!

Thanks was expressed to the Centennial committee for their vision, leadership, and extraordinary accomplishments, and to all the parents and community support for their financial donations.

M.8.3 Communications

The Communications Committee works behind the scenes with Council and school Administration to make your experience at Runnymede awesome. We run the classroom database, the Parent Council website, and send e-mail updates that keep you in the loop. Our goal this year is to do a website overhaul, to clean up and reorganize content on our site so it aligns better with Council's priorities and what parents/caregivers are looking for. We are also developing a plan for sending Council emails on a scheduled basis (ideally once per week or less) that keeps the information coming to you relevant, succinct, and timely. Volunteers needed - if you are interested in writing, editing, database administration, or web or graphic design, this is a fantastic opportunity to get involved with and support our school. No experience required! If you are someone that has good attention to detail and knows the difference between there, they're and their, we need you! This is a great, low-key way to make a major contribution to Runnymede, done mostly on your own time from home. Co-chair Contacts: Ingrid Larsen runnymedeps@gmail.com or Maureen Petrie maureendugan@mac.com.

Reminder that Council information, including contacting each Committee of this

Council, can be found on the web site: <http://www.runnymedecouncil.org/>

M.8.4 Spirit

Spirit committee aims to help raise money for the school (last year about \$60K, not including the Centennial Playground fundraising), and to also hold community-based events to foster school spirit (e.g., pizza lunches, movies night, games night, supporting Yard days).

The Spirit committee's first meeting of the year will be the first week of October. A Halloween costume sale is being planned, as well as a Fall movie night.

New members (and ideas!) are always welcome. And participation can be event-based, as opposed to a full-year commitment.

M.8.5 STEM

The **STEM** Learning committee refers to subjects including **Science, Technology, Engineering and Math**. The STEM Learning Committee is a group of parents interested in helping enrich Runnymede PS through hands-on science, math, and technology opportunities.

Activities in 2014-15:

- Held our third annual **Amazing MATH Race** in June 2015 for all students in grades 1-6. The Math Race is a grade-specific, half-day of fun math challenges that encourage students to use problem-solving and team-work skills
- In June 2015, held several *MATH Angry Birds* workshops for JK/SK classes
- We built additional **hands-on activity science kits** focusing on grades SK-6.
- We purchased **manipulatives** for math and science

If you would like to join, please mail runnymedeSTEMcommittee@gmail.com. We would love to have you as part of our team – no STEM experience required!

M.8.6 Yard

The Yard Committee works to maintain the Hillside Garden nature area that is part of the school property, to encourage its use as an Outdoor Classroom and to work with the school to enhance the schoolyard for students' recess time.

Activities in 2014-15:

- Ran Green Teacher Program for Grade 2, 4 and 6 classes during the Fall, Winter and Spring. + JK/SK program in Spring.
- Purchased and distributed new recess equipment (balls, hula hoops) in Fall and Spring.
- Purchased and prepared new outdoor play equipment specifically suited to the JK/SK Yard.
- Due to construction at the school last year, we were unable to hold our Spring and Fall Yard Day events, but we look forward to holding these events again this year, starting with Yard Day Saturday Sep. 26 from 9 am - 12 pm
- To join please email runnymedeyard@gmail.com - no Green Thumb required!

M.9 Ward 7 updates

Runnymede Public School is one of 22 schools in Ward 7 of the Toronto District School Board (TDSB).

A publicly elected Trustee represents each Ward of the TDSB. Our Trustee, Robin Pilkey, holds Ward Council meetings throughout the year to share and discuss relevant topics and issues facing the TDSB. For example, a community consultation is planned for this year to consider student projections and feasibility of Runnymede PS becoming a JK-6 school. Gr. 7/8 students could potentially be directed to Annette PS or a section of Western Tech C1.

Each school elects 1-2 parent representatives to attend these meetings and report back to Runnymede School Council. Jen McLean and Krista Wylie are currently Runnymede's Ward 7 Reps but if you are interested, please let us know! **Visit the Ward 7 Tab**

on www.runnymedecouncil.org to find out more about what Trustees do and how they can

help. Many Ward 7 parents are active in the Fix Our Schools campaign, advocating for safe, well-maintained schools. Please subscribe to this campaign at www.fixourschools.ca and/or follow Fix Our Schools on Facebook.

M.10 Other business

- **Lost-and-found** is located around the corner from the office on the main floor, outside of Room 126. There are also lost-and-found bins on both inside and outside the lunchrooms (cafeteria and Jr. gym) in the basement, which will be emptied into the main floor lost-and-found every Friday. Items will be donated to Goodwill at the end of every month. For sanitary reasons, food/lunch containers will be discarded every Friday.
Please check and/or remind your students to check there for any missing items. It is also helpful to label your student's clothing and misc. items. **The first time this year the lost-and-found items will be emptied will be Friday Oct. 2, 2015.**
- Runnymede PS received a \$1K "Parents Reaching Out" (PRO) grant through TDSB to deliver a program on how to deal with student anxiety and stress. An evening seminar on this topic will be scheduled and open to other local schools.
- Police Checks are required for all volunteers in the school. For returning volunteers, a renewal list was available at the meeting. Parents/guardians could sign beside their name and be renewed for two years from the date indicated on the list. For new volunteers, see Anne Marie in the Office with any questions and for a copy of the police check forms. Police checks must be done through a process between the TDSB and Toronto Police Services. Police checks completed for other purposes (eg, nursery school, Scouts) cannot be accepted. There is a \$20 processing fee.

M.11 Dissolution of 2014-15 Council

Motion: To dissolve the 2014-15 Council.

[1st: J. Atkinson 2nd: J. Deschamps; Carried.]

M.12 Adjourn

The meeting was adjourned at 8:21 pm.



RUNNYMEDE JR. & SR. PUBLIC SCHOOL CENTENNIAL · 1916-2016 100 YEARS OF EXCELLENCE IN EDUCATION

MINUTES

2015-16 Runnymede Public School (PS) Council

Meeting #1

September 22, 2015

Runnymede PS Library

8:30 pm to 9:00 pm

M.1 Election of new Council members 2015-16

Ahmed Al-Samahy, Vanessa Al-Samahy, Jen Atkinson, Tasha Balla-Boudreau, Ivana Barbieri, David Begleiter, Alice Bell, Fiona Bellefeuille, Helen Berhane, Nancy Bestic, Willow Blamire, Dale (Narinder) Cadeau, Alexandra Caliginri, Erin Carroll, Lori Cart, Jen Costello, Danielle DeLaurier, J'bai Deschamps, Adrienne Edgar, Laura Edwards, Colin Flock, Leslie Fountain, Sarah Frame, Angela Grant Buechner, Emma Greensmith, Brian Halford, Colette Harper, Kathleen Hyatt, Nora Irwin, Danielle Kaftarian, Richard Kearns, Mark Kennedy, Emily Larose, Ingrid Larsen, Fiona Leishman-Beck, Bart Maclean, Allison Madigan, Jackie Marrie, Jacquie Martin, Lisa McCarney, Tricia McGovern, Jennifer McLean, Erin Meana, Nikolina Mizdrak, Maureen Petrie, Alpana Piderit, German Piderit, Shannon Pritchard, Andrew Reynolds, Miriam Riches, Leslie Robbins (Parmar), Audrey Robinson, Jane Sandink, Sara Scurfield, Carmen Sebert, Carolyn Shaw, June Shiraishi, Irene Tashiro, Tesfay Tesfamariam, Lan Trinh, Gary Vamvakitis, Helen Williams, Marjorie Wilson, Helen Wong, Krista Wylie, Julie Young-Tseretopoulos, Cindy Zhou, Sharon Zupancic

Motion: To approve all council member nominations.

[1st: E. Carroll; 2nd: T. Balla-Boudreau; Carried.]

M.2 Election of 2015-16 Officers of Council

(Chair or Co-Chair, Co-Chair, Secretary, Treasurer, Committee representatives) The following individuals were nominated. Additional nominations were invited in advance of and at the meeting.

Chair – Dale (Narinder) Cadeau

Co-Chair – Jackie Marrie

Secretary – Carolyn Shaw

Treasurer – Helen Williams

Arts Committee – Alice Bell

Centennial/Centennial Playground Committee – Erin Meana

Communications Committee – Maureen Petrie

Spirit Committee – Leslie Robbins
STEM Committee – Jen Atkinson
Yard Committee – Sarah Frame

Motion: To approve all nominated Officers of Council.
[1st: T. Balla-Boudreau; 2nd: D. Begleiter; *Carried.*]

M.3 Striking of 2015-16 Committees

- Arts
- Centennial/Centennial Playground
- Communications
- Spirit
- STEM
- Yard

Motion: To strike the committees listed above for the 2015-16 school year.
[1st: T. Balla-Boudreau; 2nd: A. Robinson; *Carried.*]

M.4 Other business

- The Council needs to complete a School Statement of Needs (SSON) form for 2015-16. **See attached for last year's document. Members were asked to review and send comments to D. Cadeau (ncadeau@bell.net) by October 2, 2015.**
- 2015-16 Financial update and requests

Motion: To approve \$1,000 from the 2015-16 Council budget to fund the fall Green Teacher Program.

[1st: E. Carroll; 2nd: L. Robbins ; *Carried.*]

- Update on Centennial Playground Fundraising plans for 2015-16
 - A **Runnymede PS Fun Run is coming up on Sat. Oct. 3, 2015** in High Park. Marshalls are needed to encourage runners along the course. Online registration is encouraged (www.events.runningroom.com).
 - Centennial T-shirts are now available for sale. Students are encouraged to wear them for centennial-related activities.

M.5 Next meeting

The next meeting will be held on October 22, 2015 at 7 p.m. in the library.

M.6 Adjourn

The meeting was adjourned at 8:54 p.m.

**Runnymede Public School Council
Final Profit Loss
year ended August 15, 2015**

	Budget 14/15	Actual 14/15	Fav / (Unfav)
Net Ordinary Income			
Donations	\$ 30,000	\$ 34,373	\$ 4,373
Pizza Lunch	\$ 11,500	\$ 13,074	\$ 1,574
Pub Night / Silent Auction	\$ 5,000	\$ 5,000	\$ -
QSP Magazine	\$ 1,000	\$ 787	\$ (213)
Curriculum Night Bake Sale	\$ 500	\$ 443	\$ (57)
T-Shirt	\$ 500	\$ 1,194	\$ 694
HST / GST	\$ (1,200)	\$ (1,164)	\$ 36
Miscellaneous Revenue	\$ 1,000	\$ 2,057	\$ 1,057
Yard Grant Income	\$ -	\$ 2,500	\$ 2,500
	.		
Total Net Ordinary Income	\$ 48,300	\$ 58,264	\$ 9,964
Retained earnings from prior year	\$ 1,971	\$ 1,971	\$ -
Total Net Ordinary Income & Surplus	<u>\$ 50,271</u>	<u>\$ 60,235</u>	<u>\$ 9,964</u>
Expense			
Committed:			
Technology			
STEM Science, Technology, Engineering & Math	\$ (6,500)	\$ (6,282)	\$ 218
Yard			
Yard Improvement	\$ (4,300)	\$ (2,219)	\$ 2,081
Green Teacher	\$ (3,800)	\$ (3,800)	\$ -
Outdoor recess equipment	\$ (2,000)	\$ (1,269)	\$ 731
Arts			
Primary Arts Program	\$ (7,500)	\$ (3,458)	\$ 4,042
Art	\$ (1,150)	\$ (1,150)	\$ -
Instrument Renewal - Strings	\$ (1,150)	\$ (1,150)	\$ -
Instrument Renewal - Band	\$ (1,150)	\$ (1,150)	\$ -
Drama Program	\$ (1,150)	\$ (1,150)	\$ -
Teacher Reimbursement			
Teacher Resource Fund	\$ (15,000)	\$ (15,000)	\$ -
Other			
Extracurricular Support	\$ (1,900)	\$ (1,900)	\$ -
House League Sports	\$ (1,500)	\$ (1,500)	\$ -
Eco Schools	\$ (300)	\$ (300)	\$ -
Peacemakers	\$ (300)	\$ (300)	\$ -
Spirit/ Centennial	\$ (1,000)	\$ (449)	\$ 551
Teacher Appreciation Lunch	\$ (600)	\$ (667)	\$ (67)
Council Communications	\$ (200)	\$ -	\$ 200
Sundry And Admin	\$ (500)	\$ (386)	\$ 115
Total Committed	<u>\$ (50,000)</u>	<u>\$ (42,129)</u>	<u>\$ 7,871</u>
Uncommitted:			
Enrichment Expense	\$ (250)	\$ -	\$ 250
Extraordinary Expense	\$ -	\$ (3,995)	\$ (3,995)
Total Uncommitted	<u>\$ (250)</u>	<u>\$ (3,995)</u>	<u>\$ (3,745)</u>
Total Other Expense	<u>\$ (50,250)</u>	<u>\$ (46,124)</u>	<u>\$ 4,126</u>
Net Income	\$ 21	\$ 14,111	\$ 14,090

Centennial Yard Refresh	
Donations	\$ 112,829
Pub night	\$ 14,874
Strawberry Social	\$ 969
Allocation of excess 2014/15 funds	\$ 14,111
Total	\$ 142,783